

**TENDER PAPER FOR SUPPLY OF  
MEDICAL DISPOSABLE ITEMS  
FOR THE YEAR 2025-26**

Cost of Tender Paper- 1000/- (One Thousand only)

Last date of Receive of tender paper- Dt.14/7/2025 up to 4pm

Date of Opening of tender (Technical bid) - Dt.15/7/2025 at 3.30pm

Date of Opening of Cover-B (Price bid): Dt.15/7/2025 at 4.30pm

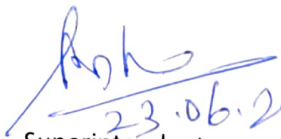
Place of Opening of tender paper- Office of the Superintendent,  
SVPPGIP, Ctc-2

Address for Communication- Superintendent, SVPPGIP, Ctc-2

Telephone No. 0671-2508978

Fax No. 0671-2508978

Email ID- svppgip\_cuttack@rediffmail.com

  
23.06.2025  
Superintendent  
SVPPGIP, Cuttack-2



### SALE OF TENDER / BID DOCUMENT

A complete set of bidding documents may be downloaded by the Bidders directly from the WEBSITE available at **www.svppgip.org** to participate in the tender. The Tender Paper cost fee of Rs.1000/- (Non-refundable) by way of Demand Draft drawn in favor Superintendent, SVPPGIP, CTC payable at Cuttack to be submitted with the technical bid. The Bidders should specifically super scribe, "**SUPPLY OF BEDDING AND CLOTHING CONSUMABLE ITEMS**" on the top of the outer envelope containing Technical Bid and Price Bid separately. The Tender Paper cost fee and the EMD amount should be submitted separately in separate demand drafts. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office notice board before last date of submission of tender document and the Superintendent, SVPPGIP, Cuttack shall have no responsibility for any delay / omission on part of the bidder. The tender paper shall send by Regd. post/Speed post only to office of the Superintendent, SVPPGIP, Cuttack and shall reach the office on or before 4.0pm of dt.14/7/2025. In case of delay shall not be entertained.

- a) Price of bid document Rs.1000.00 (Non-refundable)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.



## **1. TERMS AND CONDITIONS**

1.1 Sealed tenders will be received on or before Dated. **14/07/2025** up to 4.00 P.M. by the Superintendent, SVPPGIP, Cuttack from intending supplier for supply of Bedding and Clothing items. Any tender received after the due date & time will be rejected / returned to the sender unopened.

1.2 It is a two bid tender and bidder(s) are to submit their tender in separate sealed covered envelopes for technical bid and commercial bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the covers should be put into a third Cover, which should be super scribed as **"TENDER FOR THE SUPPLY OF BEDDING AND CLOTHING ITEMS** and also mention the contact no. and E-mail I D,

1.3 The tenderer should furnish EMD OF Rs.5, 000/-(refundable) in the form of BD.

1.4 The selected tenderer should submit the security deposit in the form of bank draft of Rs.20, 000/- after selection in the price bid.

1.5 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened at the **O/o Superintendent, SVPPGIP, Cuttack** on date. 15/07/2025 at 3.30pm. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.

1.6 No tender documents can be accepted at any circumstances after the expiry of scheduled date and time for receipt of bids.

1.7 The firm must mention the items to which quoted.

1.8 Each and every page/pages of the tender document should be serially numbered and duly signed by the tendered with stamp.

**1.9 The bidder must be authorized by sales department/Govt. of India MSME department as seller/ distributor/ manufacturer of Bedding and Clothing items and mentioned in GST registration certificate/ UDYAM certificate.**

1.10 All entries in the tender form legible and should be filled carefully and clearly.

1.11 The bidder selected in document check should attach the sample of cloth of the item/s in the technical bid for quality check.

1.12 After evaluation of technical bid & sample by the committee, the bidder pass will be selected for price bid opening.

1.13 The approved price will remain valid for one year and no request for enhance of price within the approval period will be accepted.

1.14 The firms should read the terms and condition carefully before participate in the tender and no request for any addition or deletion will be entertained.

1.15 The firms have to give declaration on agree of terms and condition in the tender paper.

**1.16 The firms must have supply experience of hospital bedding and clothing items to any Govt. hospitals and supply order copy must attach in the technical bid.**

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

## **2. COVER—A (TECHNICAL BID) :**

2.1 Earnest Money Deposit of Rs 5,000(Five thousand) in shape of Bank Draft.

2.2 GST Registration Certificate.

2.3 Photo copy of Pan Card of firm/proprietor.

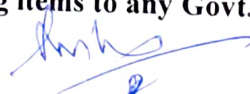
2.4 GST return copy of last month (May-2025) or last quarter as the case may be.

2.5 Tender paper cost of Rs.1000/-(One thousand) in the shape of BD.

2.6 Copy of IT return of financial year 2023-24 (Assessment year-2024-25)

2.7 Declaration through affidavit before Notary Public / Executive Magistrate regarding non black listed by any state Govt. or Central Govt. organization.

**2.8 Supply order copy of hospital bedding and clothing items to any Govt. hospitals.**





2.9 Detail of list of item quoted should be submitted mandatory otherwise the tender will not be consider for technical evaluation.

2.10 **Copy of Valid documents of GST registration certificate/ UDYAM certificate where it is mention/authorized as seller/ distributor/ manufacturer of Bedding and Clothing items.**

2.11 Details name, address, telephone no. , e-mail of the manufacturer / distributor / contract person.

2.12 The downloaded Tender Book and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.

### **3. REJECTION OF TENDER**

3.1 Non submission of any one document or submission of invalid document/s, in technical bid, the tender shall be rejected.

3.2 If the documents /information or declaration submitted by the bidder/s found false at any stage, the tender shall be rejected.

3.3 Non submission of sample of the cloth in technical bid, the tender shall be rejected.

3.4 If the firm does not write in words and digit in the price bid the tender will not consider for comparison and automatically rejected.

### **4. DELIVERY OF TENDER**

4.1. The date, Time and Venue for delivery of tender is as per schedule mentioned in front page of tender paper.

4.2. The Hospital authority will not held responsible for postal delay to reach in the office before the last date and time.

### **5. BID VALIDITY**

5.1. The validity of the tender is for one year from the date of award for such.

### **6. COVER – B (PRICE BID)**

6.1 The tender format giving the quoted rate for the items should be sent in a separate sealed

Cover hereafter called Cover “B” (Price Bid).The Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.

6.2 The tender must be submitted the unit price of the items inclusive of packing, forwarding, freight (delivery at site), but exclusive of GST in Cover-B.

6.3 If the firm does not quote in words and digit of any item, that item shall not be considered for comparison.

### **7. EARNEST MONEY DEPOSIT:**

7.1 The tender should be accompanied with Earnest Money Deposit (EMD) amounting Rs.5000/- (Five thousand) in shape of Demand Draft from any Nationalized/ Scheduled Bank in favor of Superintendent, SVPPGIP, Cuttack.

7.2 **Tender without EMD will not be considered and rejected.**

7.3 The EMD of the unsuccessful bidders will be return back after finalization of tender without interest.

7.4 The EMD of approved firm/s will be returned after submission of security deposit.

### **8. SECURITY DEPOSIT:**

8.1 The firm/s has/have to submit security deposit of Rs.20, 000/- in the form of Bank Draft from Nationalize bank/Scheduled Bank within stipulated period. If the firm fails to submit the same the tender of the firm will be rejected and EMD will be forfeited. Information will be given to the concern firm by E.mail.

8.2 Security deposit will be returned after validity of tender is over without interest.

8.3 Security deposit of successful tenderer will be forfeited, if he/they does/do not accept the purchase order or does not supply completely accepting the purchase order.

**9. PRICE EVALUATION:**

- 9.1 Tenderers who technically qualify in documentary and in specification will be evaluated only.
- 9.2 The cost of Item inclusion of the transportation, packing, forwarding to central store, SVPPGIP, Cuttack but excluding GST.
- 9.3 In case of equal of rate in price bid, the contract will be awarded based on better quality of product and in case the same quality of product the ordered will be equally distributed.

**10. PAYMENT:**

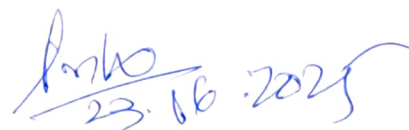
- 10.1 Payment will be made after complete supply of the ordered item/s.
- 10.2 The payment may delay due to unavailable of fund and have to wait till fund available from Government. The firm should not stop supply or pressure for payment.

**11. LIQUIDATED DAMAGE:**

- 11.1 The Superintendent, SVPPGIP, CTC may allow extension for a maximum period of 1 weeks (7days), after the stipulated date of supply (i.e. 21 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) up to a maximum 2% on the value of the goods.
- 11.2 If the supplier fails to complete the supply within the extended period, i.e. 28 days after being allowed by the Superintendent, SVPPGIP, CTC, no further purchase order will be placed to the firm for the said item.

**12. GENERAL CONDITIONS:**

- 12.1 In the event of the date being declared as a holiday for the purchaser's office, the due date submission of bids and opening of bids will be the following working date & time or as decided by purchaser.
- 12.2 The authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.
- 12.3 No conditional tender will be accepted.
- 12.4 The qualified bidder, who according to terms and conditions fails to supply the items in the stipulated time period and of specified quantity, the Security amount will be forfeited.
- 12.5 The qualified bidder, who according to terms and conditions fails to supply the items in the stipulated time period and of specified quantity, the security amount will be forfeited.
- 12.6 Any legal matter will be finalized in Cuttack Jurisdiction.
- 12.7 The authority is not bound to accept the lowest rate with compromising of quality reason.
- 12.8 If the firm submitted any information or documents found to be false or misleading at any stage the tender will be rejected.
- 12.9 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time and L<sub>2</sub> & L<sub>3</sub> firms agree to match the L<sub>1</sub> rate.


  
23.16.2025

Superintendent  
SVPPGIP, Cuttack.



### LIST OF BEDDING AND CLOTHING ITEMS WITH SPECIFICATIONS

	Name of The Items	Specification	Required Qnty
1	PATIENT GOWN FOR CHILDREN (age upto 2-5 yrs)	Cotton material, soft, absorbent and hypo-allergic, suitable for sensitive skin	100 pc approx
2	PATIENT GOWN FOR CHILDREN (age upto 6-10yrs)	Cotton material, soft, absorbent and hypo-allergic, suitable for sensitive skin	100 pc approx
3	PATIENT GOWN FOR CHILDREN (age upto 11-14 yrs)	Cotton material, soft, absorbent and hypo-allergic, suitable for sensitive skin	100 pc approx
4	COTTON BLANKET(DOHAR) Adult	Soft quality, hypo-allergic, suitable for sensitive skin Size-60" x90"	200 no's approx
5	COTTON BLANKET(DOHAR) Pediatrics	Soft quality, hypo-allergic, suitable for sensitive skin Size-45" x60"	400 no's approx
6	DOCTOR DRESS	Sky blue, Cotton material, soft, absorbent and hypo- allergic, suitable for sensitive skinSize-Medium/ large	100pair's
7	GREEN CLOTH ROLL	Green color cotton cloth of good quality. Wide-100cm	2000 mtr
8	DOCTORS GOWN	Sky blue Cotton material, soft, absorbent. Size-Free size	100pc's
9	NURSES GOWN	Sky blue Cotton material, soft, absorbent. Size-Free size	300pc's
10	PATIENT ATTENDANT GOWN	Green Cotton material, soft, absorbent. Size-Free size	500pc's
11	SURGEON DRESS	Green Cotton material, soft, absorbent and hypo- allergic, suitable for sensitive skin. Size-Free size	50 pair's
12	OT TOWEL CLOTH	Green Cotton material. Size-1ft x1ft. Four side stitching.	200pc

  
 23.06.2025  
 Superintendent  
 SVPPGIP, Cuttack

