

**TENDER PAPER FOR SUPPLY OF  
MEDICAL DISPOSABLE ITEMS  
FOR THE YEAR 2021-22**

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Cost of Tender Paper-	500/- (Five Hundred only)
Last date of Receive of tender paper-	Dt.22/10/2021 up to 4pm
Date of Opening of tender (Technical bid) -	Dt.25/10/2021 at 3.30pm
Date of Opening of Cover-B (Price bid):	Dt.27/10/2021 at 3.30pm
Place of Opening of tender paper-	Office of the Superintendent, SVPPGIP, Ctc-2
Address for Communication-	Superintendent, SVPPGIP, Ctc-2
Telephone No.	0671-2508978
Fax No.	0671-2508978
Email ID-	svppgip_cuttack@rediffmail .com

Superintendent  
SVPPGIP, Cuttack-2



## **1. TERMS AND CONDITIONS**

- 1.1 Sealed tenders will be received on or before Dated. **22/10/2021** up to 4.00 P.M. by the Superintendent, SVPPGIP, Cuttack from intending supplier for supply of medical disposable items. Any tender received after the due date & time will be rejected / returned to the sender unopened.
- 1.2 It is a two bid tender and bidder(s) are to submit their tender in separate sealed covered envelopes for technical bid and commercial bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bid) and both the covers should be put into a third Cover, which should be super scribed as "**TENDER FOR THE SUPPLY OF MEDICAL DISPOSABLE ITEMS** and also mention the contact no. and E-mail I D,
- 1.3 The tenderer should furnish EMD OF Rs.3, 000/- (refundable) in the form of BD.
- 1.4 The selected tenderer should submit the security deposit in the form of bank draft of Rs.30,000/-
- 1.5 A bidder shall has to bid for at least 60% of the items from the tender list for which tender is invited.
- 1.6 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened at the **O/o Superintendent, SVPPGIP, Cuttack** on date. 25/10/2021 at 3.30pm. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.
- 1.7 No tender documents can be accepted at any circumstances after the expiry of scheduled date and time for receipt of bids.
- 1.8 The firm must mention the items to which quoted and brand name.
- 1.9 Each and every page/pages of the tender document should be serially numbered and duly signed by the tendered with stamp.
- 1.10 All entries in the tender form legible and should be filled carefully and clearly.
- 1.12 The bidder selected in document check should produce sample before the committee if sample test required. This must be produced on the date to be fixed before the committee within technical bid opening and price bid opening.
- 1.13 After evaluation of technical bid, check list & sample (if required) by the committee, the bidder pass will be selected for price bid opening.
- 1.14 The quoted price should not more than the MRP.
- 1.15 The approved price will remain valid for one year and no request for enhance of price within the period will be accepted.
- 1.16 The firms should read the terms and condition carefully before participate in the tender and no request for any addition or deletion will be entertained.
- 1.17 The firms have to give declaration on agree of terms and condition in the tender paper.

## **2. ELIGIBILITY CRITERIA**

- 2.0 Manufacturing units/Authorized Distributer/Suppliers with supply experience to Govt. hospitals/ Public sector hospitals are eligible to participate in the tender.
- 2.1 The firm should registered (GST) in any state or Union Territory.
- 2.2 The firm should have valid Drug license to sale medicine and disposable items in retail or wholesale.
- 2.3 The firm should have minimum one year experience of successfully supply of medical disposable items to any govt. /public sector hospital without failure of a single item.
- 2.4 Pan card should be in the name of proprietor or firm.
- 2.5 The firm must have business turnover of more than 30 lakh per year at least once during last three years (2018-19 to 2020-21).

2.6 The firm should not black listed either by the Tender inviting authority or by any state Govt. or Central Govt. organization.

2.7 The firm must deposit last month GST Return (2021-22).

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer.

### **3. COVER—A (TECHNICAL BID) :**

- 3.1 Earnest Money Deposit of Rs 3,000(Three thousand) in shape of Bank Draft.
- 3.2 Copy of Valid Drug license or if applied for renewal then the challan copy of deposit and receipt copy of the concern authority for renewal of before expiry to be submitted
- 3.3 Copy of Valid Manufacturing License of the manufacturer (In case where the bidder is the Manufacturer) for each quoted product by the drug licensing authority. .
- 3.4 GST Registration Certificate.
- 3.5 Photo copy of Pan Card of firm/proprietor.
- 3.6 GST return copy of last month.
- 3.7 Tender paper cost of Rs.500/-(Five hundred) in the shape of BD.
- 3.8 Copy of minimum one year supply experience to any govt./public sector hospital . Supply order copy of disposable items must be submitted in support of experience (mandatory). More period of experience will carry more weightage in case of any item/s of equal rate in price bid. Hence the firm shall have produced the period experience categorically.
- 3.9 The firm should submit the CE certificate of the product or catalog copy of the product in support of quality in where it is mentioned along with tender paper.
- 3.10 Copy of C.A audited/GST return of one year (within last three year) over thirty lakhs or more.
- 3.11 Copy of last year IT return (2019-20)
- 3.12 Declaration through affidavit before Notary Public / Executive Magistrate regarding non black listed by any state Govt. or Central Govt. organization.
- 3.13 Detail of list of item quoted with specification and brand name of quoted items should be submitted mandatory.
- 3.14 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor / contract person.
- 3.15 The downloaded Tender Book and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.

### **4. REJECTION OF TENDER**

- 4.1 Non submission of any one document or valid in technical bid, the tender shall be rejected.
- 4.2 If the documents /information or declaration submitted by the bidder/s found false at any stage, the tender shall be rejected.
- 4.3 If the firm does not quote minimum of 60% items from the list of total items tender will be rejected.

### **5. DELIVERY OF TENDER**

- 5.1. The date, Time and Venue for delivery of tender is as per schedule mentioned in front page of tender paper.
- 5.2. The Hospital authority will not held responsible for postal delay to reach in the office before the last date and time.

### **6. BID VALIDITY**

- 6.1. The validity of the tender is for one year from the date of award for such.

### **7. SAMPLES**

- 7.1. The tenderer have to provide sample of the required (returnable in case of disqualified in the bid process) item if tender committee desire to test the quality. Failings to provide, the said item shall not be considered.

### **8. COVER – B (PRICE BID)**

- 8.1 The tender format giving the quoted rate for the items should be sent in a separate sealed

Cover hereafter called Cover "B" (Price Bid).The Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.

8.2 The tender must be submitted the unit price of the items inclusive of packing, forwarding, freight (delivery at site), but exclusive of GST in Cover-B with brand name.

8.3 The rate shall be quoted for each item & each size separately (unit price) both in figures and words. If the items is not quoted with both word & number any correction or over writing, the bid for the concern item will not be consider.

8.3 If the firm does not quote in words and digit of any item, that item shall not be considered.

#### **9. EARNEST MONEY DEPOSIT:**

9.1 The tender should be accompanied with Earnest Money Deposit (EMD) amounting Rs.3000/- (Three thousand) in shape of Demand Draft from any Nationalized/ Scheduled Bank in favor of Superintendent, SVPPGIP, Cuttack.

9.2 **Tender without EMD will not be considered and rejected.**

9.3 The EMD of the unsuccessful bidders will be return back after finalization of tender without interest.

9.4 The EMD of approved firm/s will be returned after submission of security deposit.

#### **10. SECURITY DEPOSIT:**

10.1 The firm/s has/have to submit security deposit of Rs.30, 000/- in the form of Bank Draft from Nationalize bank/Scheduled Bank.

10.2 Security deposit will be returned after validity of tender is over without interest.

10.3 Security deposit of successful tenderer will be forfeited, if he/they does/do not accept the purchase order or does not supply completely accepting the purchase order.

#### **11. PRICE EVALUATION:**

11.1 Tenderers who technically qualify in documentary and in specification will be evaluated only.

11.2 The cost of Item inclusion of the transportation, packing, forwarding and FOR central store, SVPPGIP, Cuttack but excluding GST.

11.3 More period of experience will carry more weightage in case of equal rate in price bid in any particular item.

#### **12. PAYMENT:**

12.1 Payment will be made after complete supply of the ordered item/s

12.2 The payment may delay due to unavailable of fund and have to wait till fund available from Government. The firm should not stop supply or pressure for payment.

#### **13. LIQUIDATED DAMAGE:**

13.1 The Superintendent, SVPPGIP, CTC may allow extension for a maximum period of 1 weeks (7days), after the stipulated date of supply (i.e. 21 days) with a penalty of 0.5% which will be deducted from the purchase order value as "Liquidated Damage", for each week (7 days) up to a maximum 2% on the value of the goods.

13.2 If the supplier fails to complete the supply within the extended period, i.e. 28 days after being allowed by the Superintendent, SVPPGIP, CTC, no further purchase order will be placed to the firm for the said item.

#### **14. GENERAL CONDITIONS:**

14.1 In the event of the date being declared as a holiday for the purchaser's office, the due date submission of bids and opening of bids will be the following working date & time or as decided by purchaser.

14.2 The authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.

14.3 No conditional tender will be accepted.

14.4 The qualified bidder, who according to terms and conditions fails to supply the items in the stipulated time period and of specified quantity, the Security amount will be forfeited.

14.5 The qualified bidder, who according to terms and conditions fails to supply the items in the stipulated time period and of specified quantity, the security amount will be forfeited.

14.6 Any legal matter will be finalized in Cuttack Jurisdiction.

14.7 The authority is not bound to accept the lowest rate with compromising of quality/technical reason.

14.8 If the firm submitted any information or documents found to be false or misleading at any stage the tender will be rejected.

14.9 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time and L<sub>2</sub> & L<sub>3</sub> firms agree to match the L<sub>1</sub> rate.

Superintendent  
SVPPGIP, Cuttack

**TO BE SUBMITTED IN TECHNICAL BID**

**Declaration Form**

(Affidavit before Notary Public in Rs.10/- stamp paper)

I/We \_\_\_\_\_ having my /our \_\_\_\_\_office at \_\_\_\_\_ declare that, I/We have carefully read all the terms and conditions of the tender of the \_\_\_\_\_Odisha for the supply of Disposable items. I will abide with all the terms & conditions set forth in the tender reference no.\_\_\_\_\_.

I do hereby declare that, I/we have not been derecognized /Blacklisted by any state govt. / Union territory/ Govt. of India/ any Govt. Organizations'/Govt. Health Institutions/ State Medical Corporations for supply of not of standard quality items/ non supply against supply order.

I /we agree that the tender inviting authority can forfeit the EMD/ Security deposit and Blacklist me/our firm for a period of three years if I/we could not carried out the supply order/deposit security amount against the approval in our favor or if any information furnished by us proved to be false at the time of inspection/verification and not complying with the tender Terms & Conditions.

Signature of the Bidders

Date:-

Name and address of the firm

**PROFORMA FOR TECHNICAL BID**

Sl No.	Sl No as per tender List	Name of the product	Specification	Mfg Name, Brand Name e.t.c	Documents to be attached
1	2	3	4	5	6

Date:

Place:

Signatory)

Authorized Signatory

(Signature and seal of the Authorized

**PROFORMA FOR PRICE BID**

Sl No	Sl No. as per tender list	Name of product	Mfg. name/ Brand name	Basic rate (including packing/ forwarding and all other if any excluding GST & F.O.R. Per piece/unit) in number & in word	GST % charge	TOTAL
1	2	3	4	5	6	7

Date:

Place:

Signatory)

Authorized Signatory

(Signature and seal of the Authorized



**INFORMATION ABOUT THE BIDDER**

(To be attached in cover "A" - Technical bid)

SL NO.	PERTICULARS	DETAILS	DOCUMENTS PAGE NO.
1	Name of the Bidder		
2	Address of the Bidder		
3	Email Address		
4	Mobile No. Of the bidder		
5	Quoted Item List		
6	Declaration of non-recognized/Black listed in non judiciary stamp paper		
7	Valid GST Certificate		
8	PAN Details		
9	Valid Drug License/ deposit receipt copy for renewal		
10	Cost of Bid Documents BD(Rs.500/-)		
11	EMD as BD Rs.30,000/-		
12	Last GST return copy(2021-21)		
13	Copy of C.A audited /GST Return copy of any one year (within last three year) in proof of turn over 30 lakhs or more.		
14	Copy of one year supply experience in Govt. hospital /public sector hospital.		
15	Last year IT Return copy (2019-20)		
16	CE Certificate/Catalogue of the quoted items in where CE mentioned in support of quality product.		

N.B: Self attested copies of the relevant documents are to be attached with this document.

Date:

Place:

Signatory)

Authorized Signatory

(Signature and seal of the Authorized

**LIST IF DISPOSABLE ITEMS**

SI No.	NAME	SPECIFICATION
1	Double lumen HD Catheter	6Fr x10 cm,
2	Double lumen HD Catheter	8Fr x12 cm,
3	Double lumen HD Catheter	9Fr x12 cm,
4	Double lumen HD Catheter	10Fr x12 cm,
5	Double lumen HD Catheter	11Fr x15 cm,
6	PD Catheter(Stiff),	Size-Pediatric, Adult
7	Double lumen HD Catheter Curved	9Fr x21 cm,
8	Double lumen HD Catheter Curved	12Fr x24 cm,
9	Connection/ Disconnection kit	
10	Cook P D Catheter	Size-- Pediatric & Neonatal
11	Disposable ETCO2 Probe	
12	Disposable HFO Circuit	0.3m incubator extension 15 mm, 0.6m limb 15m,11F/22F, pressure relief valve 40 cm H2o, 5m/15m connector, 22m/22m 15F connector, 15F/22F heated wire adopter. 2.1m Oxygen tubing and with auto fill chamber. Circuit should be DEHP free. Sterile pack.
13	Disposable probe gel sachet	
14	Disposable Shoe Cover	
15	Disposable sterile Dressing kit	
16	Haemodialysis Bloodline tubing	
17	Haemodialyzer	FX-20,
18	Haemodialyzer	FX, Pediatric( Super flux 0.03)
19	Haemodialyzer	FX, Pediatric( Super flux 0.05)
20	Haemodialyzer	FX-40,
21	Haemodialyzer	FX-50,
22	Haemodialyzer	FX-60,
23	High flow Nasal Cannula	15m/12F venturi connector, adjustable slider, soft touch tube, around ear and face, lesson friction and pressure. Different colors of cannula.
24	Hydrogen Peroxide	200ml/bot
25	NIV Mask, Non vented(small/ medium)	
26	Non- Rebreathing Bag	Neonate, Child, Adult
27	Non-Rebreathing mask	
28	Open Circuit for Anaesthesia Machine	
29	PDS Suture	6-0 Round body ,½ Circle
30	PICU Line	26G, 28G
31	Plasma Filter	1000 N
32	Ram Nasal Oxygen Cannula for Ventilator	Size-00,01,02
33	Renal Biopsy Gun	Size-18G, Bard
34	Scrotal Suspensory Bandage	(All size)
35	Silicon Foley Catheter	Size-5Fr, 8Fr, 10Fr, 12Fr
36	Single Cuff Tenckhoff Catheter	Size-Paediatric, Neonatal
37	Tetra	
38	Tissue paper Roll	
39	Tongue Depressor(Disposable)	
40	Transducer for Invasive Monitoring	Size-4.0,4.5,5.0, 6.0,7.0,7.5 mm
41	Transducer set for Arterial Line	48 inches of non-compressible rigid-walled. Pressure bag and automated slow infusion (1-3mL/h) of pressurized saline.
42	Umbelical Catheter (PVC)	size-4,5,6
43	USG Probe covering sterile sheet	
44	SPO2 Probe(Reusable)	Nelcor

Superintendent  
SVPPGIP, Cuttack