

TENDER FOR SUPPLY OF MEDICAL BOOKS AND JOURNALS TO SVPPGIP, CUTTACK FOR THE YEAR 2019-20

Name of the Health Institution : SVP PG INSTITUTE OF PEDIATRICS, CTC.
(HEALTH & F.W. DEPT., GOVT. OF ODISHA)

Tel: 0671-2508978: Fax: 0671-2508978

DATE OF COMMENCEMENT OF DOWNLOADING OF THE BID DOCUMENT: Dt.22/09/2018

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : Dt. 15/11/2019 up to 04:00 P.M

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : Dt. 18/11/2019 at 2.30 PM

DATE OF OPENING OF COVER-B (Price Bid) : Dt.18/11/2019 at 2.30PM

PLACE OF OPENING OF BID DOCUMENTS AND : O/o Superintendent, SVPPGIP, CTC

ADDRESS FOR COMMUNICATION : O/o Superintendent, SVPPGIP, CTC

RECEIPT OF BID DOCUMENTS O/o Superintendent, SVPPGIP, CTC

Tel: 0671-2508978: Fax: 0671-2508978

Email Id: svppgip_cuttack@rediffmail.com



TERMS & CONDITION:

1. Publishers and suppliers dealing with medical books and medical journals having minimum three years supply experience can participate in the tender.
2. The tender should submit their tender in separate sealed cover for technical and financial bid address to the superintendent,SVPPGIP,Cuttack-2
3. The sealed tender will be received by the undersigned on or before 15/11/2019 up to 4.00 pm through Regd. post/Speed post only and will be opened on 18/11/2019 at 2.30 pm. Tenderer or their authorized representative should be present during opening of bid. If the tenderer fails to turn up to be present at the time of opening of the tender that will not be a bar for the authority to open the tender. The tender received beyond the scheduled date and time will not be taken into consideration. Any change in date of opening of tender will be intimated by telephone and by E-mail.
4. The bidders qualify in the technical bid will be eligible for financial bid opening.
5. The firm should quote overall maximum discount above publisher's price on all books and journals of Indian and foreign publication. If the firm quote different discount on books and journals wise that will be rejected.
6. The firm should submit the price bid in a format attached i.e. Name of books, edition, name of publisher, name of author, publisher's price and discount offered in percentage, price after discount for books. For journals name of journals, name of publisher, basic price, postage charge, conversion rate, discount percentage and price in rupees after discount, must be quoted in attached format (annexure-I and annexure-II).
7. The firm should submit the self attested true copy of supporting documents of publisher's price of books and Journals, authorization copy of publishers, approval of GOC for rate conversion of currency, Pan Card, Tender cost as BD, Declaration certificate of de-recognition of their firm and last three years, Turnover of at least Rs.50.0 lakhs of last three year, supply order copy in support of experience with the technical bid of the tender.
8. The firm should submit EMD of Rs, 15000/- in the form of BD which will be returned soon to the unsuccessful firms after completion of tender process. The EMD of successful firm for journals will be kept for one year along with security amount.
9. The delivery of books and journals should be to central store of SVPPGIP, Cuttack.
10. The tender is valid for one year.
11. No advance payment will be given for supply of books however advance payment will be given to approved firm for supply of journals against 100% security in the form of Fixed Deposit/Demand draft from State Bank of India which will be pledged in favour of Superintendent, SVPPGIP, Cuttack. If the firm fails to supply the journals in time at best within the respect financial year as per publication, the EMD will be forfeited and the amount of non-supplied journals will be realized from the security amount.

12. The security amount the Fixed Deposit/Demand draft will be returned after complete supply of journals in appropriate time. The certificate will be given by library I/c for release of security.
13. The tender paper should be clearly written in English only.
14. If any information or documents furnished by the tenderer found false or misleading at any stage the tender will be rejected.
15. The authority /committee reserve full right to accept in full or part or reject any or all the tender without assigning any reason thereof.
16. The tenderer should furnish the following documents in the technical bid envelope which will be reflected in the forwarding letter.
17. The firm should submit bank draft of Rs.15000/- from a nationalized bank to be pledged in favour of Superintendent, SVPPGIP, Cuttack as EMD. The EMD of unsuccessful bidder will be refunded within one month of completion of tender process.

DOCUMENTS TO BE ENCLOSED IN TECHNICAL BID

1. Tender paper cost Rs.1500/- as DD
2. PAN card, Income tax return copy
3. Self attested Xerox copy of supply order of Medical colleges for three years.
4. Self attested Xerox copy of publishers' price of Journals.
5. Self attested Xerox copy of valid member of GOC
6. Self attested Xerox copy of latest GOC conversion rate.
7. Self attested copy of authorization copy of publishers.
7. EMD of Rs.15000/- as BD from any nationalized bank.
8. Declaration certificate of de-recognition of their firm.

SUPERINTENDENT
SVPPGIP, Cuttack



Annexure-I

PRICE BID FORMAT OF MEDICAL BOOKS

Sl no	Name of books	Edition	Year of publication	Name of publisher	Name of author	Publisher's price	Discount offered in percentage	Discount amount	price after discount in rupees

Signature

Name of firm

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Annexure-II

PRICE BID FORMAT OF JOURNALS

Sl no	Name of Journals	Name of publisher	Basic price	Postage charge	Total(basic + postage)	Conversion rate	Total after conversion	Discount percentage	Discount amount	Price after discount in rupees

Signature

Name of firm

